# Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.
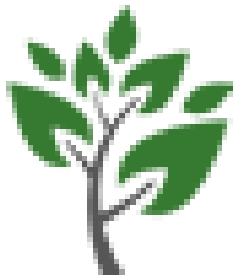
The remote curriculum: what is taught to pupils at home

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, we offer a large number of subjects with practical elements, therefore, due to the equipment required at home, it may be that we teach alternative topics/lessons.

*A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What will happen if my child has to isolate or a 'bubble' is sent home?

In the first instance of a child being sent home, we will establish with the parent/carer, whether a child has access to a device to allow for remote learning.

If your child does have access to a device, then work will continue to be set by all class teachers on Teams. Please note, we sometimes set work on Teams which then in turn links to other platforms that we use in school, for example GCSE Pod and Hegarty Maths.

If your child does not have access to a device, work will be collected for your child and you will be contacted regarding whether you wish the work to be collected from reception or whether you are happy to have it posted home.

How much time should my child spend studying?

We are operating a 'hybrid' model of remote learning. This means that we are offering 'Live' seminars which are then supplemented with work packs that are placed on Teams (paper copies available from reception for those without access to a device).

We expect that remote education (including 'Live' seminars and independent work) will take pupils broadly the following number of hours each day:

Key Stage	Hours
KS3	4-5
KS4	5-6
KS5	6+

Accessing remote education

All of our remote provision can be accessed via Teams. Our website contains many guides on how Teams can be accessed. If you are still having issues with this, please contact your child's form tutor or Head of Year.

Links for support with this platform can be found here:

Logging in to Microsoft Teams
Remote App Access
Email settings on a mobile device
Installing and using the Microsoft teams mobile app
Microsoft Teams: Editing documents

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We previously asked for parents/carers to apply for laptops for children who do not have one. We have submitted our application and we are awaiting notification on how many laptops we will receive from the DfE. Once we have any laptops that we do receive, we will issue these to students.
- Paper copies of work are available for collection from reception every weekday between 10 and 12.
- Phone calls will be made on a fortnightly basis by your child's form tutor to check how they are getting on with the work and discuss any concerns they may have.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- 'live' seminars – these will be conducted in a similar format to our normal school lesson structure

- Recorded teaching – these may be video recordings from the class teacher or a national programme such as Oak National Academy

- Printed paper packs produced by teachers

- Educational packages such as GCSE Pod, SENECA, Hegarty Maths and Everlearner

- Work set as 'assignments' on Teams

Engagement and feedback – What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We expect all students to participate in remote learning in some form.
We understand that family homes are incredibly busy and it can be difficult to support your child's learning when you may have your own job to focus on, alongside looking after other children. Therefore, we will ensure that all of the work that is set is accessible to your child and should be able to be completed independently. If your child is struggling with the work, they are able to contact their teachers at any point during the school day via Teams or email to seek help.

It will be best for you to work out a home routine for your child. The home is not normally associated with full days of school work, therefore, setting a space to work and giving breaks at set times will help your child fall in to a routine which will allow them to maximise their learning.

Engagement and feedback - How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

For each piece of work that is set, teachers complete a 'central work tracker' which then shows how much work each child has completed each day. If your child has not completed a sufficient amount of work, you will be contacted by a member of our staff so that we can discuss barriers to accessing work.

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

In the first instance of a child being sent home/having to isolate, we will establish with the parent/carer, whether a child has access to a device to allow for remote learning.

If your child does have access to a device, then work will continue to be set by all class teachers on Teams. Please note, we sometimes set work on Teams which then in turn links to other platforms that we use in school, for example GCSE Pod and Hegarty Maths.

If your child does not have access to a device, work will be collected for your child and you will be contacted regarding whether you wish the work to be collected from reception or whether you are happy to have it posted home.

How do we get help?

Technical help

Contact your tutor who will either be able to support you or pass your query to our IT team

Help with work

Contact your subject teacher in the first instance

Pastoral help

Contact your form tutor, HOY or one of our Designated Safeguarding team.

What should I do if I am concerned about my child and their remote education?

In the first instance, please contact your child's subject teacher.
If you then need further support you will be able to contact your child's form tutor.
If your concerns are not resolved, please contact your child's Head of Year.

Safeguarding

We have a large team of DSLs working full-time at NUSA.

If you have any concerns regarding the welfare of a child, please contact us on:

safeguarding@nusa.org.uk

We will ensure your concerns are acted on as soon as possible.

Accessing Teams on your mobile phone

1. First, you'll need to install the Teams app from the app store or Google Play store. Once the app is installed, the process is essentially the same for both devices.
2. When you open the app you should see a sign in screen. Tap "Sign in."
3. Sign in in the email field, type in your school email address and then tap "Sign in."
4. Next, you'll see the NUSA log in page. Log in with your school email address and password.
5. You should now get either a call, text, or app notification for 2-step verification. Follow the instructions to approve your sign in.
6. Finally, the app may ask for permission to send notifications, access your microphone and camera, etc.
7. Once you've granted or denied the various permissions, the app will be ready to use.

Accessing Microsoft Teams and email on an Xbox

1. On the Xbox, go to my games and apps
2. Find Microsoft edge and select
3. Type in: www.nusa.org.uk
4. In the corner of the website, click on the small envelope icon
5. Login in using your school email and password
6. You then access the following packages:
   Word
   Teams
   Powerpoint
   Excel
   Your emails
7. You can plug in a mouse and keyboard if you have them to make access easier
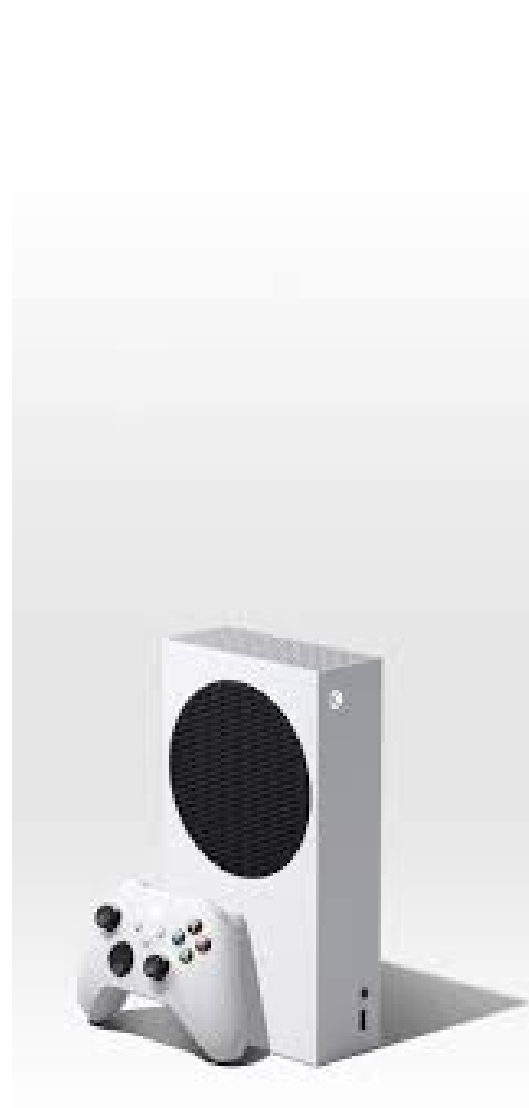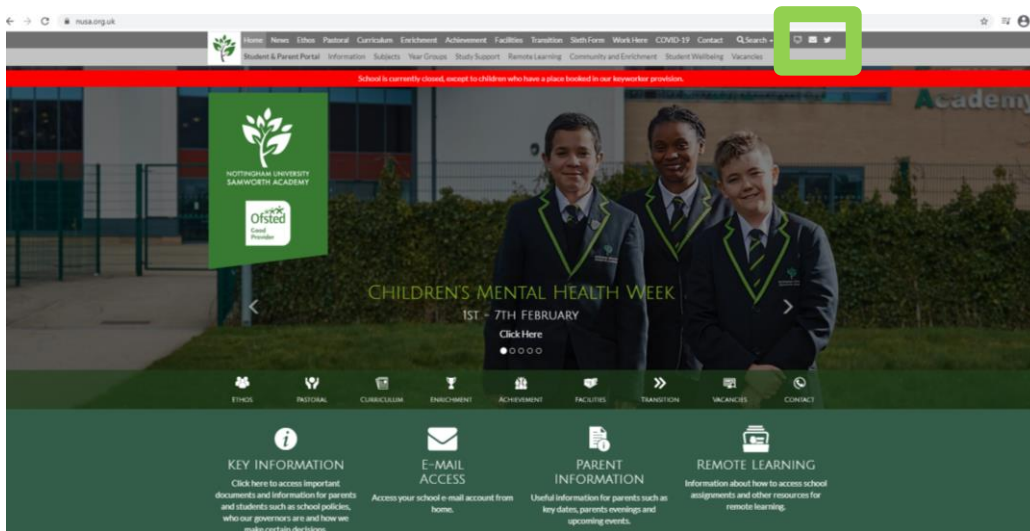
Accessing Microsoft Teams and email on a PlayStation

1. Identify the PlayStation internet browser icon (it is WWW with dots around it)
2. Press the PlayStation logo on the controller
3. Go to the library and find options for games and applications
4. Go in to applications and you will find the internet browser
5. Type www.nusa.org.uk into the browser
6. Login in using your school email and password
7. You then access the following packages:

   Word
   Teams
   PowerPoint
   Excel
   Your emails