



**WC: 23/10/2023**

Dear Parent/Carer,

**This week at NUSA:**

We have been so proud of our students who have now come to the end of a very long term and will now get a well deserved break. We finished today with a non-school uniform to celebrate their excellent achievement this term. Here is to another excellent half term when we return.

**Parent code of conduct policy:**

Our trust has launched a new Parent code of conduct policy. I have attached a copy to the bottom of this letter. On the whole, parents and carer's are incredibly supportive. We are really grateful for this. The policy essentially lays out what we expect from parents/carer's to ensure we have a positive partnership. Ultimately, we all want what is best for your child. However, where there are occasions where parents/carer's are rude, we have to act. We all need to model the behavior we expect our children to show, so it is only right that where a parent/carer talks inappropriately to a member of staff, we do not tolerate it. We totally appreciate that as a large school, we sometimes make mistakes. The best course of action if this happens is to have a calm conversation regarding any concerns you might have.

**Consultation on NUSA Admissions Arrangements from September 2025:**

We have made some proposed amendments to our admissions arrangements and you can view a copy of them by [clicking here](#). If you have any comments on our proposed arrangements, please kindly complete the form [available here](#). You are able to read and make comments on the proposal until Friday 1<sup>st</sup> December 2023.

**Uniform reminder:**

A timely reminder of our expectations around jewelry and nails.

If your child has a facial piercing, they will be asked to remove it. We will happily replace a piercing with a clear nose stud if needed. If a facial piercing cannot be removed due to healing time, students will be expected to wear a plaster. Failure to any of the above will result in a red flag.

For earrings in ears, all students must wear studs only.

We are happy for students to paint their nails, but they must not wear long acrylics which overlap their fingers significantly.

**SEND Drop ins:**

We offer a number of 'SEND drop ins' throughout the year for parents/carers. These are open to any parent/carer who may want to discuss their child's SEND needs further or parents/carers who have concerns that their children may have SEND needs that are yet to be diagnosed. If you wish to book an appointment in one of the slots below, please contact reception.

<b>Wednesday SEND Drop in dates:</b>
08/11/2023
29/11/2023

**Coming up at NUSA:**

Date	Event
27/10/2023	Final day of term. 3pm finish.
06/11/2023	Return to school – normal time

**Safeguarding corner:**

This week, safeguarding corner provides you with information about the HAF offer from Nottingham City in October half term.



**OCTOBER HALF-TERM  
ACTIVITIES ARE NOW  
AVAILABLE!**

**STARTS**  
**23<sup>RD</sup> OCTOBER**  
TO  
**2<sup>ND</sup> NOVEMBER**  
RUNNING  
**MON, TUE, WED THUR**  
**3PM - 6PM**

**YOUTH AND PLAY  
BULWELL RIVERSIDE  
NG6 8QH**

**FREE  
FUN  
&  
FOOD**

**DISHES FEATURING  
AFRICAN AND  
CARIBBEAN FLAVOURS  
TO CELEBRATE BLACK  
HISTORY MONTH**

**MUSIC &  
DANCE**

**SPORTS**

**ARTS**

Eligible for Free school meals? If so, check out our FREE Fun and Food offer this half term!

Parents of children in receipt of free school meals can book places using their e-voucher codes which have been distributed directly to parents by E-Vouchers (Wonde).

To book a place, scan the QR code or visit [app.holidayactivities.com](http://app.holidayactivities.com)

Not eligible for FREE School Meals? You can still visit [www.asklion.co.uk](http://www.asklion.co.uk) to find out sessions near you. Some extra places will be available on a first come first basis.

Book on using The QR Code

**Support available  
for Young people  
in Nottingham**

**These services are  
really friendly and  
they will help you!**



**ITS OK TO  
NOT BE OK!**

**CAMHS help with mental Health..**

To get help:

Text: **07860 002 131**

Phone: **0115 876 4000**

For more info and self-help, find us on

**camhs\_nottinghamcity**  
 **CAMHS Nottingham City**  
 **nottinghamcity.gov.uk/camhs**

**JIGSAW**

JIGSAW - Nottingham is a support service for young people and families affected by drugs or alcohol. Follow or contact them at:

**cgljigsaw**  
 **CGLJigsaw**  
 **jigsaw@cgl.or.uk**

**ChildLine**  
0800 1111

Childline is for all young people up to 18 years. You can contact them about anything. Whatever your worry - big or small.

Call **FREE** on **0800 1111**  
(Open until 3:30am every night)

Chat Online at  
**www.childline.org.uk/get-support**



**Nottingham  
City Council**

Our Youth Provisions delivers fun activities / Programmes to develop and support young people. We offer 1:1 support and small group session.

To find our centres and our partners provisions, please search  
**www.asklion.co.uk**

**playandyouth@nottinghamcity.gov.uk**

**Food  
Banks**



Visiting a food bank isn't something to be worried about - they are here to help.

To find your nearest food bank visit

**www.asklion.co.uk/food**

Or call the families Information Service **FREE** on

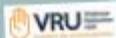
**0800 458 4114**

**kooth**

Whether your feeling sad, anxious, or finding life hard, know that you are not alone. Kooth provides free, safe and anonymous support. Check out

**Kooth\_uk**  
 **Kooth\_uk**  
 **KoothUK**  
 **info@xenzone.com**

**HashtagNG**



If you or someone you know is involved or at risk of violence or exploitation, you should confide in someone you trust. It could save a Life! Check out

**www.hashtagng.co.uk** or follow:

**\_hashtagng**  
 **HashtagNG**  
 **Hashtagnotts**  
 **hashtagng**

**Futures**  
FOR YOU

Futures support young people to explore options and find opportunities like apprenticeships, sixth form, college, university and work.

**futuresforyou.com**

**0800 858520**

**talk@futuresforyou.com**



Nottingham Youth Justice Service (YJS) is looking for committed, caring people representing the diverse communities throughout Nottingham who are willing to give their time to challenge youth crime in the city, in the role of a Volunteer Panel Member.

To find out more about the role and for an application form, please go to

**0115 9159400**

**www.nottinghamcity.gov.uk/VolunteerForYJS**

**YJS@nottinghamcity.gov.uk**



**Nottingham  
City Council**

To find out what support you can access from Early Help

Please search **www.Asklion.co.uk** or contact your local Family Hub where support and guidance can be offered as appropriate.

Southglade Access Centre - 0115 8761890

Broxtowe Family Hub - 0115 8763888

Meadow's Family Hub - 0115 8761320

Email: **CityWideEarlyHelpTeams@nottinghamcity.gov.uk**



**Nottingham University Hospitals**  
NHS Trust

Nottingham University Hospitals and Health Promotion clinical services are set up for young people aged 13 - 19 to get free, confidential, help, support and advice about sex and relationships, resisting peer pressure, sexuality, contraception, STIs, pregnancy testing and emergency contraception

**07814 678 460**

**aycnnottingham.co.uk**



# Parent & Visitor Code of Conduct

## 1. Purpose and scope

At Nottingham University Samworth Academy, we believe it's important to:

- › Grow and nurture positive partnerships between parents/carers and our schools and colleges. A positive partnership is the key to securing the most positive opportunities and outcomes for all our young people.
- › Create a warm welcome, and respectful partnership. Mutual respect underpins all relationships and creates a safe, respectful and inclusive environment for pupils, staff and parents.
- › Model appropriate, and respectful communication and behaviour for our pupils at all times. Young people benefit directly from seeing their parents/carers and wider family members engaging positively and productively with all members of their learning environment.

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

This code of conduct aims to help the school work together with parents, and other visitors to our schools by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- › Anyone with parental responsibility for a pupil
- › Anyone caring for a child (such as grandparents or child-minders)

## 2. Our expectations of parents and carers

We expect parents, carers and other visitors to:

- › Respect the ethos, vision and values of our school
- › Work together with staff in the best interests of our pupils
- › Treat all members of the school community with respect – setting a good example with speech and behaviour
- › Seek a peaceful solution to all issues
- › Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct

Approach the right member of school staff to help resolve any issues of concern

### 3. Behaviour that will not be tolerated

- › Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)
- › Swearing, or using offensive language
- › Displaying a temper, or shouting at members of staff, pupils or other parents
- › Threatening another member of the school community, regardless of whether or not the behaviour constitutes a criminal offence
- › Open display of disrespect to any member of staff or governor
- › Sending abusive messages to another member of the school community, including via text, email or social media
- › Defamatory, offensive or derogatory comments in communications, either verbal or written (including emails, text/voicemail/phone messages or written communication) to a member of staff of the school community
- › Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms. In the event that any community member is found to be posting libellous or defamatory comments on social media sites, they will be reported to the appropriate 'report abuse' section of the social media network site. Where a pupil/student has posted comments, it is the responsibility of the parents or legal guardians to ensure this content is removed.
- › Use of equipment to record conversations with members of staff and governors
- › Use of physical punishment against your child while on school premises. Such behaviour is likely to put a child at risk of harm or constitute a safeguarding breach, which will lead to immediate action by the school.
- › Any aggressive behaviour (including verbally or in writing) towards another child or adult. Such approaches may be seen as an assault and may have legal consequences.
- › Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention
- › Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- › Possessing or taking drugs (including legal highs)
- › Bringing dogs onto the school premises (other than guide dogs)
- › Damage or destruction of school property; and
- › Dropping litter on school premises

### 4. Breaching the code of conduct

Whilst we recognise that behaviour is often driven by emotion, and whilst this may explain an incident/response/or reaction in the first instance, it will not excuse breaches of the policy. Therefore, if the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident. Our approach to dealing with breaches is set out in Appendix 1.

Depending on the nature of the incident, the school may then:

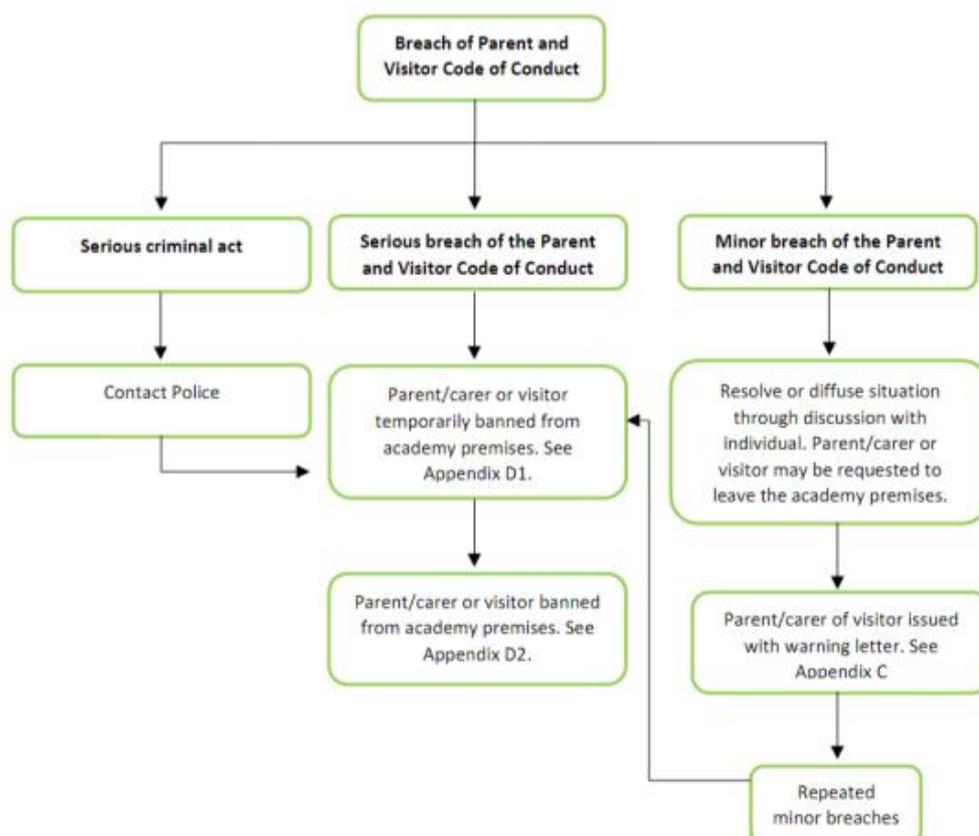
- › Send a warning letter to the parent

- › Invite the parent into school to meet with a senior member of staff or the headteacher
- › Contact the appropriate authorities (in cases of criminal behaviour)
- › Seek advice from our legal team regarding further action (in cases of conduct that may be libellous or slanderous)
- › Ban the parent from the school site
- › School staff will end any telephone call if they feel the caller is being aggressive, intimidating, abusive or offensive. The person taking the call is empowered to make this decision. The caller will be advised that their behaviour and/or language is unacceptable and the call will be ended if it continues. There may be rare occasions when the staff member is unable to give a warning that the call will be ended if the caller's unacceptable behaviour/language continues, in which case they are empowered to end the call immediately.
- › The school will not process any correspondence (email/letter) that is abusive. If communications of this nature are received we will tell the correspondent that their communication is considered to be inappropriate and offensive. The correspondent will be asked to stop corresponding in this way and state that if they do not stop, the school will not respond to any further communication from them. The school may also consider requiring all future contact to be made through a designated third party.

The school will always respond to an incident in a proportional way. The headteacher **will** consult their executive strategic lead before banning a parent from the school site. The executive strategic lead **will** report to Education Steering Board on all school banning orders, thus providing for an oversight, accountability and learning process.

## Appendix 1 Approach to dealing with breaches of the Parent & Visitor Code of Conduct

Approach to dealing with breaches of the Parent and Visitor Code of Conduct



Have a wonderful half term

Emma Howard  
Headteacher