

**Tuesday 13th October 2020**

Dear Parent/Carer,

Due to the increasing incidences of Covid-19 in Nottingham, we are now seeing large numbers of our staff and students having to self-isolate. The impact of Covid-19 on staffing has been phenomenal and due to large numbers of staff who are having to self-isolate, we are not in a position whereby we are able to operate our current provision safely and will have to move to a 'partial-shutdown'. This will mean that as of Wednesday 14<sup>th</sup> October 2020, we will be **open to Year 10 and Year 11 students only** up until half term.

**My child is in Year 7, Year 8 or Year 9, what school work will they complete?**

All work will be set via Teams for each of the lessons that your child has. The work will be set during the time when your child would normally have their lesson. For example, if your child normally has history at 08:30am on a Monday, then they would have history work to complete during that time.

Your child can access Teams via the method shown here:

[https://www.novaeducationtrust.net/files/remote/NET\\_Logging-into-Teams\\_GUIDE.pdf](https://www.novaeducationtrust.net/files/remote/NET_Logging-into-Teams_GUIDE.pdf)

If you require paper copies of work as you do not have access to an electronic device, please contact your child's Head of Year as below:

Year 7 – [skirkby@nusa.org.uk](mailto:skirkby@nusa.org.uk)

Year 8 – [lhemm@nusa.org.uk](mailto:lhemm@nusa.org.uk)

Year 9 – [gmalhi@nusa.org.uk](mailto:gmalhi@nusa.org.uk)

**My child is in Year 7, Year 8 or Year 9, but during the last lockdown I was classed as key worker?**

From Thursday 15<sup>th</sup> October, we will operate a 'key worker provision' for any students in Year 7, 8 or 9 where parents work in Key Worker provisions. Please be aware that this provision will be a mixed provision where students will be with students who had previously been in other 'bubble'. The 'Key worker Provision' will run from 09:00am until 2:30pm in B0.31.

To book a slot on the 'Key worker provision' please complete the link below by 12pm on Wednesday 14<sup>th</sup> October 2020:

[https://forms.office.com/Pages/ResponsePage.aspx?id=LuLr9FO180SIVj4NhJCOuJ3I5BxLxw5A\\_jCKkTPyHePBURU8ONziXUDZVRVZBWE40RUtYTEJZUFZFNi4u](https://forms.office.com/Pages/ResponsePage.aspx?id=LuLr9FO180SIVj4NhJCOuJ3I5BxLxw5A_jCKkTPyHePBURU8ONziXUDZVRVZBWE40RUtYTEJZUFZFNi4u)

### **Does my child need to self-isolate?**

At present they do not need to self-isolate, unless you have received an additional letter to indicate that your child does need to self-isolate.

### **When will the school be open again to all students?**

We hope to be open as normal from Monday 2<sup>nd</sup> November 2020 for all students. If we are not in the position to reopen due to staffing levels, I will be sure to let you know as soon as possible.

### **What shall I do if my child presents Covid-19 symptoms?**

Please notify school as soon as you can.

If your child develops symptoms of COVID-19, they should remain at home for at least 10 days from the date when their symptoms appeared. Anyone with symptoms will be eligible for testing and this can be arranged via <https://www.nhs.uk/ask-for-a-coronavirus-test> or by calling 119.

All other household members who remain well must stay at home and not leave the house for 14 days. This includes anyone in your 'Support Bubble'.

The 14-day period starts from the day when the first person in the house became ill.

Household members should not go to work, school or public areas and exercise should be taken within the home. If you require help with buying groceries, other shopping or picking up medication, or walking a dog, you should ask friends or family. Alternatively, you can order your shopping online and medication by phone or online.

Household members staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community

### **Symptoms of COVID 19**

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature and/or
- a loss of, or change in, normal sense of taste or smell (anosmia)

If your child does develop symptoms, you can seek advice from NHS 111 at <https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/> or by phoning 111.

### **Further Information**

Further information is available at <https://www.nhs.uk/conditions/coronavirus-covid-19/>

If you have any concerns/queries/questions, please contact me directly on [ehoward@nusa.org.uk](mailto:ehoward@nusa.org.uk) and I will contact you back via telephone or email as per your preference.

Yours sincerely

Emma Howard  
Head of School