

Dear Parent/Carer,

I hope that you are all keeping well.

We are all so proud of the way in which the children have adapted so quickly to all of the new routines that have been put in place this half term.

A few reminders as we approach the end of term.

End of term arrangements

Our final day of term is **Friday 11th December 2020** and we will finish from 2:30pm onwards.

All students will return to school on **Monday 4th January 2021**.

Student finish times

In order to make collections more straightforward for parents, we will be amending our finishing times from 4th January. These times will run until February half term when we will review again.

Year 7 – 2:30pm everyday

Year 8 – 2:40pm everyday

Year 9 – 2:50pm everyday

Year 10 – 2:55pm everyday

Year 11 – 3:00pm everyday – we will be writing to parents of year 11 students separately regarding our extended day provision from January onwards

NUSA16 – 3:00pm everyday

It is essential that students leave the school site as quickly as possible to allow for the next year group to leave.

Uniform

Our uniform policy is very clear.

There has been a rise in the number of students who have tried to come in to school with hoodies, jumpers and nose piercings. We do not allow any of these on our school site so please ensure that your child does not leave for school wearing them.

If your child has a problem with their school shoes, it is vital that you send them with a note to explain when the new shoes will be available.

Covid-19 cases

If you any students are unfortunate enough to contract Covid-19 during the school holidays, please ensure that you contact us on contact@nusa.org.uk

Please note, our phone lines will be switched off on Friday 11th December at 4:30pm and messages will not be checked until Monday 4th January 2021.

Covid restrictions

There will be no changes to our provisions for Covid restrictions in the new year and it will still be the expectation that all students wear masks whilst in public spaces, unless they are exempt.

Punctuality

It is vital that all students are on time for school. If students are late to school 3 times or more in a week, they will not sit a one hour detention on a Friday after school. This will start from our first week back. If you know that your child is running late, please contact reception to let them know.

Contacting your child during the school day

We can take messages for children in emergencies but we need as much notice as possible to guarantee the messages can be given in time. We cannot get messages to children at very short notice so it is really important that we are notified as soon as possible if you need a message to be passed to your child.

Medical appointments

Please ensure that you inform us of any planned medical appointments at least 24 hours in advance. This will ensure that your child is then ready to be collected for their appointment on time.

Car parking

Our school car park is for visitors, pre-arranged meetings with staff and children with disabilities that are escorted by staff to the car park. The car park is not for general collection at the end of the school day.

As always, if you have any concerns/queries, as always please contact me on ehoward@nusa.org.uk

Have a wonderful Christmas break.

Stay safe,

Emma Howard
Head of School